

## Lecturer/Senior Lecturer

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**Definition:** Faculty members who provide compensated instruction. Their responsibilities are limited to formal course instruction. Persons holding this title are not eligible for tenure, may not vote at any level of governance, and may not participate in promotion and tenure matters.

**Appointment:** Appointments are made for the period in which the service is provided. Approval is required from the Department Chair and the Dean.

Initial appointment requires letter of offer from Chair and approval of the Dean before entry into HRIS.

Position Data: Separate data required for each appointment

Position Description: Not required

Type: TEMP or TERM

Pay Group: MO3 or MO1 (MO1 is benefits-eligible)

Length: Quarters (quarter(s) of work must be noted)

Status: Faculty

### **Sample Offer Letter:**

You will be appointed at the rank of lecturer with a base salary of \$XX,XXX, payable in 9 monthly installments. The initial appointment will commence on October 1, 200X, and will end on June 30, 200X. Your responsibilities include xxx...xxx. The appointment carries no presumption of academic tenure or reappointment beyond the period above. Visiting appointments are renewable up to a total of three years on an annual reappointment basis. Your employment with us is subject to all rules, regulations and policies of the University, and to the availability of funds.

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